ASIA PACIFIC BREWERIES (S) PTE LTD
JOB DESCRIPTION

Job Title: Brewing Technical Officer (T1)
Department: Brewing
Team: Brewing

Reports To: Brewing Team Leaders
Job Grade: 7
Salary Range: 

Prepared By: Brewing Team Leaders
Approved By: Brewing Manager
Date Prepared/reviewed: 26/04/05 03/01/08 12/11/13 16/03/16

PURPOSE OF JOB:

Execute Brewing department activities according to planned schedules and per agreed technical specification / Department performance target.

MAJOR ROLES & RESPONSIBILITIES:

Responsibilities SHE MANAGEMENT AND SUSTAINABILITY
Activities
• Work in line with the defined and implemented safety standards.
• Contributes in implementing safety improvement activities.
• Assures removal of all the waste.

Responsibilities PROCESS MANAGEMENT
Activities
• Ensures that the Brewing process (i.e. from silo to BBT) is operating in an efficient manner according to the specifications and production plan in standard and non-standard conditions.
  
  For example:
  ✓ Execute daily and weekly cleaning of brewing vessels to achieve performance in brewing and BIO free products.
  ✓ Collect process samples for analysis and monitor all products to ensure it’s within technical specification.
  ✓ Proactively act on the daily production operations and to promptly discuss/report the production issues with the team members.
  ✓ Carry out daily production according to the approved weekly brewing schedule.
  ✓ Receive raw materials and ensure it is within technical specification.
  ✓ Relief other process Technician when required.

Responsibilities TPM AND CONTINUOUS IMPROVEMENT
Activities
• Ensures workplace is at the required AM and 5S standards and is actively involved in AM / 5S teams.
• Ensure that Brewing department is clean to the specified standards

Responsibilities QUALITY OF THE PROCESS AND PRODUCT
Activities
• Ensures the Brewing process is operating according to the specifications and production plan, in standard conditions.
• Reports in a timely and accurate way all mandatory and relevant information and KPIs.
• Conduct some regular quality in line tests.
Responsibilities  EQUIPMENT MANAGEMENT Activities

- Operates and executes tasks in compliance with the HEINEKEN and local regulations in his / her machines / area.
- Executes basic maintenance tasks according to standards and is actively involved in improvement activities.

DIMENSIONS (eg, operating cost budgets, sales budget, capital expenditure, assets value etc)

n.a

AUTHORITIES (eg, authority to approve maintenance expenditure up to x amount, authority to authorize up to $x capital expenditure within approved budgets etc)

n.a

SUPERVISORY RESPONSIBILITY

No direct or indirect reports

OTHERS (eg, conduct performance appraisal, disciplinary action etc)

n.a

OTHER INFORMATION: Please indicate anything else of significance which may be helpful for understanding the nature and purpose of the job. For example, are there considerations relating to physical effort required, working conditions, ability to work rotating shifts, be on call, hours of work etc.

Need to work on three rotating shifts including weekends.

EDUCATION/QUALIFICATIONS: Detail the level of formal education and any qualifications required.

Minimum requirement: Polytechnic

JOB RELATED KNOWLEDGE/ SPECIFIC SKILLS: Detail any particular knowledge and/or skills required.
Able to communicate effectively with good command of written and spoken English. Able to use computer for reporting and data logging.

2 year industrial experience is considered as a plus. Experience and knowledge in brewing is considered as an asset. Maintenance and/or automation skill is highly appreciated.

PERSONAL QUALITIES:

Interested applicant please send your CV to Ong Lip Hua, liphua.ong@apb.com.sg.

PUT SAFETY FIRST!  
ACT AS AN ENTREPRENEUR  
COLLABORATE THROUGH TRUST  
FOCUS ON SUPPORT OVER CONTROL  
KEEP IT SIMPLE  
LEARN, TO IMPROVE